

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 22, 2016**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, FEBRUARY 22, 2016 AT 6:30 P.M. AT CITY HALL, LOCATED AT 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Dale Dodds, Henry Kollenberg, Mayor Butler, John Ebeling, Joel Bender, and Brian Thompson

**CITY STAFF PRESENT:** Ben Griffin, City Administrator; Maggie Carty, City Secretary; David Olson, City Attorney with Olson & Olson; Joe Moore and John Peterson, City Engineers with HDR Engineering.

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Butler called the meeting to order at 6:30 p.m.

**CITIZENS WISHING TO ADDRESS COUNCIL**

The following citizens addressed Council in support of changing a city ordinance to allow a solid 8 ft. fence in areas the ordinance currently requires an 80/20 fence: Walter White, Brad Hutchinson, Frank Bay, Clay Carrell, and Kris Vivek. Mike Baker addressed Council regarding the increase in traffic at the corner of South Piney Point and Arrowwood and asked if Council might consider putting in a turn lane to help with the traffic flow.

**1. Discuss and take possible action on the MVPD monthly report.**

Chief Sanders gave a brief overview of the department's monthly activities. In January, PPV had 1307 calls for service. The response time is currently 3.06 minutes. There were over 3000 house checks during January. The new phone system is now fully operational and V-Linc participation in PPV is at approximately 60%. The annual report is almost complete and will be presented to Council by the Commission.

**2. Discuss and take possible action on the VFD monthly report.**

No report was given.

**3. Discuss and take possible action on a presentation by Mr. Dan Worrall regarding Piney Point Village Historical Markers.**

Mr. Dan Worrall with the Harris County Historical Commission gave a presentation regarding possible placement of historical markers within the City. He provided examples, placement options, and a pricing list. Funding for the project would come from private individuals or possibly HOAs. No action was taken.

**4. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- January 2016 Financials
- 4<sup>th</sup> Quarter 2015 Investment Report

- **Audit Update**

Ben Griffin, City Administrator, gave a brief update on the January 2016 financials. The 2015 Audit visit is complete. The CPAs will present the findings at the March meeting. The 4<sup>th</sup> Quarter 2015 Investment report was reviewed. Councilman Bender made a motion to approve the report. Councilman Ebeling seconded the motion and it passed unanimously.

**5. Discuss and take possible action on the annual review of the City Investment Policy.**

Ben Griffin, City Administrator, informed Council of the requirement to review the city investment policy annually. The policy was reviewed and no changes were recommended. Councilman Bender made a motion to approve the policy. Councilman Dodds seconded the motion and it passed unanimously.

**6. Discuss and take possible action on Resolution 2016.2.22 establishing control objectives for TMRS reporting.**

Councilman Kollenberg made a motion to approve Resolution No. 2016.02.22 adopting internal control objectives for TMRS reporting. Councilman Bender seconded the motion and the motion passed.

**7. Discuss and take possible action on the 2016 Employee Health Insurance HAS Contributions.**

Councilman Bender made a motion to approve a \$2500 Employee HSA contribution for 2016. Councilman Ebeling seconded the motion and it passed unanimously.

**8. Discuss and take possible action on the City Engineer's Report.**

John Peterson, City Engineer, updated Council on the Blalock/S.Piney Point Project. Construction has started. Current traffic controls allow two way traffic on S. Piney Point and traffic flow is going well. It was discovered that the AT&T lines are located approximately 15' from where they were marked. HDR has consequently redesigned the project and will move the box culvert to accommodate the change and will coordinate with the contractors. No delay in construction is anticipated. Joe Moore briefly updated Council on other ongoing projects. Woods Edge Bank Stabilization is currently in the bid process. FEMA funding for the 96-inch pipe repair is still being pursued. A possible left turn lane on Arrowwood was discussed as well as a sidewalk south of Arrowwood. Mr. Moore reported to Council that construction at Kinkaid was temporarily shut down due to improper filling of the ravine. After review and submission of revised plans, construction was allowed to continue. No action was taken on any item.

**9. Discuss and take possible action on a summary of prioritized projects based on the Flooded Resident Report.**

Joe Moore, City Engineer, reviewed the Summary Report of the Memorial Day Flooded Residents. Most recommendations are being addressed through current or upcoming construction projects. No action was taken.

**10. Discuss and take possible action on approving the Beinhorn Paving Improvement Project to be advertised and bid.**

Councilman Kollenberg made a motion to authorize HDR to advertise for a bid on the Beinhorn Paving Improvement Project. Councilman Ebeling seconded the motion and the motion passed unanimously.

**11. Discuss and take possible action on the January 25, 2016 Regular City Council Meeting Minutes.**

Councilman Bender made a motion to approve the minutes of the January 25, 2016 Regular City Council Meeting. Councilman Ebeling seconded the motion and it passed unanimously.

**12. Discuss and take possible action on any future agenda items.**

Mayor Butler discussed placing the fence ordinance on the agenda only after P&Z has had a public hearing and vote.

**13. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.72 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property; and pursuant to Section 551.074 (PERSONNEL MATTERS), specifically to discuss the City Administrator position.**

Council adjourned into closed executive session at 7:56 PM.

**14. Action outside of Executive Session, if any.**

Council reconvened in Open Session at 8:44 PM. Councilman Kollenberg made a motion to authorize Mayor Butler to execute a Letter of Agreement with the potential City Administrator. He amended his motion to authorize Mayor Butler to adjust the terms of the Letter of Agreement as appropriate. Councilman Bender seconded the motion and it passed unanimously.

**15. Adjourn**

Councilman Bender made a motion to adjourn and Councilman Thompson seconded the motion and the meeting adjourned.

**PASSED AND APPROVED this 28th day of March, 2016.**



F. Lee Butler  
Mayor

  
Maggie Carty  
City Secretary